

**St Mary the Virgin - Henley
Parochial Church Council
PCC Meeting Tuesday 13th March 2018
7.30 pm Quiet Reflection - St. Leonard's Chapel
8pm Meeting in Chantry House**

MINUTES

PRESENT:

George Constantinidi (Lay Chairman), Sheila Croton (Secretary & Dean Rep), Sue Hockley (Churchwarden), Carol Brook-Partridge (Churchwarden & Dean Rep), Martin Whittaker, Julian Elkington, Stephen Nichols, Kathryn Turner (Treasurer), Sarah Bell, Sally Batty, and Mary Wood.

APOLOGIES:

Richard Fletcher, Stuart Crippen (Dean Rep),

The meeting started with a reading by Carol and a prayer by George.

MINUTES OF LAST MEETING

The Minutes of the PCC meetings for July were accepted as a true record proposed by Carol BP and seconded by Kathryn Turner .

MATTERS ARISING

Painting. There will be a delay on doing anything further until ownership can be proven and relevant papers returned to us from the archives so that we can produce a copy of the minutes stating the PCC agreed for the picture to be sold and the minutes where it states the painting was given to the PCC. (Proof of ownership),

TREASURER'S REPORT

**Treasurer's Report to the PCC on 13 March 2018
Year ending 31 December 2017**

The accounts for this year show a net decrease in total funds of £48,542 compared to a decrease in funds last year of £17,216. The decrease would have been £57,258 if it had not been for unrealised gains on our investments of £8715. This decrease has been mainly caused by net out goings in respect of major repairs to the roof of £64,361. To get a correct picture of the day to day expenditure and out goings in 2017 we should look at the deficit on unrestricted funds of £78,104 (before unrealised gains) and take out the major repairs cost of £64,361 which leaves a day to day running loss of £13743. Our expenditure has remained roughly the same but our receipts are unrestricted receipts are down approximately £13,000.

The accounts are still in draft and a couple of changes need to be made to the figures as follows:

- Page 10 In the analysis of Barclays Bank Account the unrestricted Fabric Fund should stand at nil. This represents the £100,000 transferred some years ago from the Ellen Buckland Bequest Fund to the Fabric Fund. This has now been used up.

I should like to draw your attention to page 1 and 2. The information here has been amended for 2017. I would draw your attention to the wording of the financial review.

2018

Parish share

The first instalment of the parish share being £7737 was paid at the beginning of March. This will be paid in 10 instalments during the year..

Pensions for our Employees.

From April our employers pension contribution will double to 2%. We only pay this on behalf of one employee.

Insurance

Our Insurance is payable on 26 March. Ecclesiastical have moved us from Parish Guard to Parish Plus which is about £600 cheaper and appears to offer the same cover. They have questioned whether we want to continue with cover against acts of Terrorism as this is additional to our main cover and costs £1554.48. Kathryn is to consult with the diocese for advice on this matter.

General Resources

The balance in Barclays Bank on 1st March was £30,716. We have received our tax repayment but the insurance is due this month. I calculate that about £7,500 of these funds are due to be returned to The Ellen Buckland Bequest Fund and the first instalment of the parish share is a reconciling item. This reduces funds available to £15,479.

The Ellen Buckland Fund stood at £93,588 at the end of the year but £14,000 has now been returned to the Fund.

Generally, collections are down, £255 over the month of February. However, this has been the coldest winter for some time and most of us have been ill. More than have our collection income comes from standing orders. This is to be expected in interregnum and this is not the time to discuss the matter. Along with the diocese we may actually see some savings during this period.

LAY CHAIRMAN'S REPORT

Accept draft of Personal Specification

The Personal Specification has been agreed as far as is possible. It will be finally agreed at the Section 11 Meeting

Accept draft of Parish Profile

All the amendments have now been made. There are a few more photos to go in before sending a draft to the Bishop

Election of Parish Representatives

It was agreed that Carol and Sue will be our parish representatives

Interregnum update

The Section 11 meeting is to be held next week

SECRETARY'S REPORT

All reports relating to the electoral roll and the AGM are now on the display board by the West Door. There will be elections for 2 churchwardens and 6 PCC members.

FORTHCOMING DATES

- 20th March 2018 - PCC Section 11 Meeting
- 8th April 2018 - APCM
- 16th April 2018 - Section 12 Meeting
- 27th April 2018 - Post Advertised for one month
- 19th May - 28th May CIHT Flower Festival
- 5th June 2018 - Shortlisting of candidates
- 8th July Henley Regatta
- 10th July 2018 - Interviews

CHURCHWARDENS REPORT

There is to be flower festival held at St Mary's as part of the Chelsea Fringe Festival. This is being organised and run by CTIH.

CHURCHYARD

The diocese are still working with the SODC regarding the broken railings.

BUILDINGS

When checking out a recent roof leak in the South aisle (which was probably a freak event owing to the melting of snow) a hole in the roof slates was seen in another area adjacent to the tower. This was reported to John Radice who attended the same day. This defect originates from the roofing works that took place last year. It was overlooked the both the contractor and surveyor at the completion of the works. The contractor attended today to rectify the fault and generally check the roof. Both Francis the contractor, and John Radice have apologised.

A Quinquennial Inspection of the church building is due in 2018 and this will take place on April 16th.

A periodic Inspection of the electrical installation in the Church and the Chantry House is also due in 2018. This will also take place on April 16th. together with a necessary inspection of all portable electrical appliances

HEALTH AND SAFETY

None

AOB

Stephen's Document

A discussion paper was distributed before the meeting and several additional ideas were raised. Overall it was felt that any changes should wait until the new incumbent is in place.

There will be an Easter Egg hunt for the children in church on Easter Day.

Signed by the Lay Chairman

Dated

Dates of future PCC Meeting dates

Tuesday 20th March 2018 (Section 11 Meeting)

Sunday 8th April 2018 11am APCM

Tuesday 16th April 2018 (Section 12 Meeting)

Wednesday 30th May 2018

Tuesday 17th July 2018

Tuesday 27th November 2018