

**St Mary the Virgin - Henley
Parochial Church Council
PCC Meeting Wednesday 13th July 2016
8.00 pm, Chantry House
(7.30 Eucharist)**

MINUTES

PRESENT:

Fr Martyn Griffiths (Rector and Chairman), Sheila Croton (Secretary), Sally Batty, Sue Hockley (Churchwarden), Carol Brook-Partridge (Churchwarden & Dean Rep), Stephen Nichols, George Constantinidi, Richard Fletcher, Martin Whittaker, Mary Wood (Dean Rep), Sarah Bell, Jim Hurst.

APOLOGIES

Gary Sieling (Music Director), Stuart Crippen (Dean Rep), Julian Elkington, Kathryn Turner (Treasurer).

MINUTES OF LAST MEETING

The Minutes of the PCC meetings for May were accepted as a true record proposed Sue Hockley and seconded by Sally Batty.

MATTERS ARISING

There were no matters arising not covered by the agenda.

TREASURER'S REPORT

Incoming Funds

We received £35,000 from Henley Municipal Charities at the end of June as expected.

Parish share

The parish share for this year is £85,879. We paid half of this by the end of June leaving £43,379, to pay. After the payment of £35,000 received from the Henley Municipal Charities this will leave only £8,379 to be paid from our own resources so that our debt to the diocese will be cleared well before the end of the year.

Pensions for our Employees

I intend to start identifying a pension provider for Julie Griffin in August and will report on this at the next PCC meeting.

Chantry House

The Chantry House Teas have raised £2000 so far this year and we are about half way through the season.

General Resources

The balance in Barclays Bank at the end of June was £64,267 (including £35,000 from Henley Municipal Charities) and the other balances have not altered since my last report.

CHAIRMAN'S REPORT

Several information boards are now in place around the church. The ropes dividing up the sanctuary areas are also in place. There are another six to complete the set.

The Baptistry has new memorial board in place plus the flooring has been repaired. This is to be renamed St John Baptist Chapel and there will be an altar in the area shortly. The 13thC coffin is now properly installed and the floor will be painted to match the surrounding area.

FORTHCOMING DATES

- 21st July 2016 - Archdeacons Visitation
- 17th Nov 2016 - Deanery Synod (Chantry House)

DEANERY REPORT

Carol reported that the Area Dean is retiring after 5 years in post.

BUILDINGS

The parish office has been redecorated.

PHASE 2 ROOF REPAIRS

Last February we applied to the Listed Places of Worship Roof Repair Fund for a grant towards most of the roof repairs that were considered to be essential within five years in the 2014 Quinquennial Report. We have been awarded a grant of up to £75,300 towards roof repairs. The necessary work includes attention to number of roofs, lead flashings, parapets, and rainwater goods together with the renewal of the roofs to the Jesus Chapel, South Aisle, south slope of the Chancel roof, the north slope of one of the North Aisle roofs, the north slope of the Choir Vestry roof, and the re-building of the chimney.

The budgeted cost of the project is £150,523 to be funded by the LPW roof scheme grant of £75,300 together with £25,087 from the LPW VAT rebate scheme and also £50,136 from the Ellen Buckland Bequest.

The programme attached to our application indicated completion towards the end of this year. This will not be achieved as the decision was delayed by about a month. Also, we are obliged under the rules to go out to tender for the architect/surveyor and this will take a little longer than anticipated, so a spring completion looks likely.

Once we have appointed or re-appointed the architect/surveyor, obtained the faculties etc., and such things as the bat surveys we can apply for permission to start the work and we shall then be given 70% of the grant. This together with the fact that we already have the Ellen Buckland money means that there should be no significant cash flow problems as we had some years ago with the Chantry House. A projection has been done which indicates that we are likely to need to find about £7k for a short period towards the end of the project whilst we are waiting for VAT repayment scheme money to arrive.

As with any project of this sort there are some risks which are all seen to be manageable. They are:

- The discovery of bats.
- Higher than expected tenders.
- Necessary unforeseen repairs.
- An insolvent contractor.

Choir Stall shelves.

The price to raise the two outer shelves by extending the brackets by 4 inches will be £2012 plus vat. After some discussion the was agreed by the PCC.

Fire alarm for tower.

This is still work in progress

The PCC wish to acknowledge and thank Martin for all his hard work.

CHURCHYARD

Thank you to those people who came to the garden tidy. Mush was achieved. SODC now do some regular maintenance.

CHANTRY HOUSE

There have been no further updates from the Red Lion. Discussions concerning the treatment rooms are continuing.

HEALTH & SAFETY

Martin has the risk assessment in hand. The wood has been removed from the Baptistery.

AOB

George sought confirmation on the length of the Assistant Organist Contract. It is three years, commencing September 2015.

Dates of future PCC Meeting dates (Provisional)

Wednesday 28th September 2016

Wednesday 23rd November 2016

Tuesday 14th March 2017

Sunday 30th April (APCM) 2017

Tuesday 16th May 2017

Tuesday 18th July 2017

Tuesday 19th September 2017

Tuesday 28th November 2017

The meeting closed at 9.00 pm with prayers.

Signed by the Chairman

Dated