

**St Mary the Virgin - Henley
Parochial Church Council
PCC Meeting Tuesday 28th November 2017
7.30 pm Mass St. Leonard's Chapel
8pm Meeting in Chantry House**

MINUTES

PRESENT:

Fr Martyn Griffiths (Rector and Chairman), Sheila Croton (Secretary & Dean Rep), Sue Hockley (Churchwarden), Carol Brook-Partridge (Churchwarden & Dean Rep), Richard Fletcher, Martin Whittaker, Julian Elkington, George Constantinidi, Stephen Nichols, Kathryn Turner (Treasurer), Sally Batty, Mary Wood and Sarah Bell.

APOLOGIES:

Stuart Crippen (Dean Rep).

MINUTES OF LAST MEETING

The Minutes of the PCC meetings for July were accepted as a true record proposed by Richard Fletcher and seconded by Sue Hockley.

MATTERS ARISING

Chorister. This is still ongoing. We have had a couple of people interested.

Painting. The churchwardens are applying for a faculty to sell the painting as we cannot afford to insure it.

TREASURER'S REPORT

Building Works

We have now spent £188,021 on these of which £6,558 was spent last year with our architect John Radice and £181,463 this year on construction costs, architects etc. We have withdrawn £95,500 from the Fabric/Ellen Buckland Fund in the year to cover costs not met by the LPW Roof Repair Grant. I have recently made a further claim in respect of VAT for £13,210 which if we are lucky may be paid by the end of the year. I expect to be able return this to the Ellen Buckland Fund. In addition we are hoping to receive more from LPW roof repair fund which will enable us to repay more to the Ellen Buckland Fund. We currently hold £103,450 in the Ellen Buckland Fund. I am hoping to reclaim a small amount of VAT on the costs of cleaning the church after the building works as cleaning qualifies when it is required as a result of construction works. For that reason I am treating it as also funded by the Ellen Buckland Fund.

Parish share

The parish share for this year is £82,820. We are paying this in ten instalments of which we have paid nine and I am intending to pay the last instalment next month.

Parish Giving

Last year we agreed a method of arriving at figure for parish giving by looking at the receipts from unrestricted funds for the previous year and deducting the parish share. Using this method of calculation I have arrived at a figure of £7,000.

I am suggesting that we retain the same beneficiaries as last year as the more recent ones were based on suggestions by the congregation.

General Resources

The balance in Barclays Bank this morning was £16,255 which includes about £10,000 owed to the Ellen Buckland Fund. We still have £8,280 of the parish share to pay for this year plus our Church giving of £7,000 so the position is quite tight and in fact we will be using the Ellen Buckland fund to cover this expenditure. This will be shown as a debt to the Ellen Buckland at the end of the year. At the 9 months position we do not seem to be particularly down on equivalent incomings last year. I am endeavouring to maximise our cash flow. With your permission I should like to withdraw £2,000 from the church deposit account to ease the position. The Remenham share is due for September and we are owed £365 by the bell ringers.

Chantry House

Earlier on in the year the church made a loan to the Chantry House equivalent to the Red Lion rent to prevent the Chantry House account becoming over drawn. I am proposing to withdraw £950 from the Chantry House deposit account to enable the Chantry House to repay its debt. This will assist the cash flow for the church account.

CHAIMAN'S REPORT

Father Martyn reminded us this was his last PCC meeting. He thanked all members of the PCC both past and present for all that has been achieved. He is especially appreciative of his churchwardens and assured us all that most things are in place for the interregnum. He believes we should have a new incumbent by October. There are significant building works to be undertaken by the diocese on the Rectory as the windows, which are single glazed, are falling out. The boiler is the original boiler and is therefore 35 years old. He and Anne plan to move around 12th/13th February 2018.

FORTHCOMING DATES

- 2nd Dec 2017 Children's Christmas Workshop
- 3rd Dec 2017 - Advent Carol Service
- 17th Dec 2017 - Bishop Jonathan Visiting 9.30am
- 17th Dec 2017 - HSM Carol Service
- 24th Dec 2017 - Christingle 3pm
- 24th Dec 2017 - Living Advent 6pm
- 24th Dec 2017 - Midnight Mass 11pm
- 14th Jan 2018 - FM Last Service 11am
- 27th Jan 2018 - Henley Choir Festival
- 4th Feb 2018 - Chiltern Arts Concert 7.30pm

BUILDINGS REPORT

Martin Whittaker presented the attached figures relating to the actual cost of the recently completed roof repair project. They show that the total cost of the roof repairs was £184,583. The actual cost to the church taking account of the grant and vat reclaims is £65,710 from the Ellen Buckland Fund. Additional repairs to walls and stonework carried out whilst the roof scaffolding was available amounted to c£7,000.

CHURCHYARD

Sue has not had a response from the SODC regarding the railings and will contact them again this week.

CHANTRY HOUSE REPORT

Father Martyn has been made aware that the downstairs floor of the chantry House has been sublet by the Red Lion which is against the terms of the lease. This is in addition to the illegal use as a spa. Mr Gill has asked for a meeting with Sally, Martin and George to discuss his new plans for this area for the 18th December. At this meeting we will threaten to terminate the lease unless everything is brought correctly into place.

HEALTH AND SAFETY

None

AOB

None

Signed by the Chairman

Dated

Dates of future PCC Meeting dates

Tuesday 23rd January 2018

Tuesday 20th March 2018

Sunday 8th April 2018 11am